

WOOD RIVER VALLEY IRRIGATION DISTRICT #45  
BOARD OF DIRECTORS MEETING MINUTES  
110 Honeysuckle St., Bellevue, Idaho  
October 8<sup>th</sup>, 2012

1. CALLED TO ORDER

- a. Director Wilson called the meeting to order at 5:01 p.m.

2. ROLL CALL ESTABLISH QUORUM

- a. Board Members Present: Steve Wilson (Director, Chairman), Sarah Gardner (Director), and Jim Super (Director).
- b. Staff Members Present: None
- c. Also Present: Bette Gower, Mark Gower, Jim White, Jan Super, and Brett Stevenson.

3. MINUTES OF THE September 10<sup>th</sup>, 2012 BOARD OF DIRECTORS MEETINGS

- a. Motion by Director Gardner to approve meeting minutes
- b. Seconded by Director Wilson
- c. All in favor
- d. Motion carried.

4. PUBLIC COMMENTS – None

5. REPORTS

a. Personnel Changes

Joel Teeley resigned as of Oct 1<sup>st</sup>, 2012 from the Canal Manager position  
Sunny Heally resigned as of Oct 1<sup>st</sup>, 2012 from the Secretary/Treasurer position

b. Arbor Care Update – 50 yds. each side of ditch at Mile marker 109 to the north. This was accomplished by two people/two full days

c. Web Site Update – in progress, Pictures of board members & profiles, Preliminary information Posting to it in chronological order.

d. Financial Report – \$8,300 in bank. Some expenditures will not occur. \$15,000 in collectables from 2011-2012 assessments, \$3600 to \$4000 are uncollectable.

e. Budget – Stacy reported that WRVID45 had spent 50% of 2012 budget. \$15,000 left estimation. (this statement and the arithmetic seem inaccurate)? Director Wilson will check again with the bookkeeper regarding this report.

6. UNFINISHED BUSINESS

a. By-law Committee – Mark Gower no update

b. Approval for Nick Purdy to start work on main head gates the week starting Monday, October 15. Notify patrons that the main head gates will be closed on October 12<sup>th</sup>.

Work needs to be done before the berm is placed by Keith Myers. Director Gardner will call Keith Myers to place the berm once the head gate work is done.

Trout Unlimited usually salvages fish –Director Gardner will call Peppin for phone# to call to contact Trout Unlimited to arrange this action.

c. Approval was given to John Hocknell of Bellevue farms to install a Pipe, flow meter, valve from the Bellevue Farms canal to his property.

d. ASSESSMENT BOOK – PRESENTED BY DIRECTOR SUPER

- \*Presentation of new Assessment Book - List of all Water rights by owners Name:

- \*Priority dates, decrees #'s; (Some numbers that have suffixes don't match for whatever reason) IDWR & our book are an ongoing process.

- \* 99.9% sure that priority Dates & Decrees #'s are accurate.

- \*Inches - it's only as good as IDWR web site that Director Super has access to. IDWR true records are in Boise on Micro fiche.

- \*Want to put Decrees #'s and Inches on each billing to individual members. (Invoice)

- \*Priority Dates

- \*Three addresses – Currently have Physical, Mailing, Billing (this could be different from mailing or physical address). Assessment Book still needs Meets & Bounds descriptions.

- \*In the new book past year's billings will be saved.

- \*IDWR says bill ground water users, WRVID45 has seven (7) ground water users

- \*e-mail addresses are part of the book but should not be public record.

- \*The new book can sort (Excel) by inches & years - what ditch it is delivered down.

- \*Rate calculation sheet: Data entry into quick books for Stacy (bookkeeper)

- \*\*In years past they charged mixed rates on same priority date. That is not legal per Idaho Code.

Director Gardner shared that there is a Web site for Property Sales that District Secretary can go to for checking for land sales and water rights transfers for billing to new property owners.

Director Wilson shared that he had a conversation with John Stevenson regarding Flat rate vs Director Super's methodology. (priority dates & inches)

Director Super stated that when he started the new billing spread sheet that he tried to use a Methodology that is equitable. The only aspect not incorporated at this time is acreage. The acreage variable is not being used due to its complexity.

Director Gardner stated that Division 3 users, way down the valley, felt they were not getting the volume.

Director Super clarified that at this time the only accurate measurement of volume is at the main head gate. Keven Lakey's measurement of volume at head gate vs volume at point of diversion (If it were available) is as good as we can get at this time due to the inability of the system to measure ditch loss.

MOTION BY DIRECTOR SUPER TO USE PRIORITY DATES & INCHES TO SET RATE FOR THIS YEAR.  
SECONDED BY DIRECTOR WILSON.

ALL IN FAVOR – DIRECTOR SUPER & DIRECTOR WILSON

ALL OPPOSED – DIRECTOR GARDNER

MOTION CARRIED.

e. BUDGET: 2012-2013

\*Assessment Fund. Make it a flat rate, \$35 for everyone (\$4060)

\*There was much discussion by the Directors regarding changes to several line items.

Sec.-Treasure keep as line item

Dist. Manager separate line item

Bookkeeper separate line item

Seasonal Contract Labor as a line item, one person Feb. thru Sept.

Trash rack out replace with Gannett Parcel (Legal) Jim White - further discussion at county assessment for paying the taxes.

Legal line item, reduce amount to \$700 a month

Added Engineering Evaluation line item, have a person look at canal system and give ways to maintain condition, give recommendations to improve system, or solutions to areas. There is a need to go outside for expertise.

Director Wilson felt the board would try to keep the budget at \$150,000 or less.

\*\*\* MOTION BY DIRECTOR GARDNER TO PASS THE BUDGET AS SHOWN \$145,008.40  
SECONDED BY DIRECTOR SUPER.  
ALL IN FAVOR  
MOTION CARRIED.

f. Collection of Unpaid Assessments

Director Wilson & Director Gardner discussed contacting 16 parties for payments of past assessments.

Bill Aitken, Dan Allred, Katrina Cartwright Breen, Russ Dion, Betty Grant, Gregory Ranch (Write off), James Jones, Angie, Dan Manning, Mel O'keon, Wes Purdy, Silver Creek Farms, (Dave Burman), John Stevenson, Janna Marie Stilo, Swanson (Write off), William (Bill) Whitaker, Mark Swenke (Write off).

7. NEW BUSINESS

a. Tax Liens – (discussion regarding necessity that an officer files the liens)

8. Other Items the Board Deems Pertinent

a. Must Appoint a Treasurer

Director Wilson was informed by Al Barker that the board must have a Treasurer appointed at this meeting so that assessments (billings) can be sent out. Can be a temporary position, can be anybody.

\*\*\* MOTION WAS MADE BY DIRECTOR SUPER THAT JIM WHITE BE APPOINTED AS INTERIM TREASURER FOR THE REST OF 2012.  
SECONDED BY DIRECTOR GARDNER  
ALL IN FAVOR  
MOTION CARRIED

b. WRVID45.com WEBSITE

Pay website Maintenance for next year this year.

c. Director Gardner let the board know that Sunny Healy asked for wooden beams from old head gate. And that the 3 wheels donated were delivered to Joel and placed in measuring room. Access by keys left in WRVID45's work truck.

9. PUBLIC COMMENT 2MIN /SPEAKER

a. Mark Gower asked wouldn't it be prudent to fill the Sink hole that was found this fall with something.

Director Super responded that this would be something to have the Engineer look at for recommendations of how to fill/remove/repair.

Director Wilson recommended that the board looks into the location of the sink hole and perhaps the WRVID 45 would have surplus funds to plug that hole this year. Map by Jim White to show location.

b. Jim White questioned the \$4,000 in March for Job materials line item when the rest of year it was only \$500 a month.

c. Jan Super said she would volunteer to help Stacy with assessment billing.

10. DATE FOR THE NEXT MEETING: November 12<sup>th</sup>, 2012 at 5p.m.

11. EXECUTIVE SESSION – IDAHO CODE 67-2345 Per Board at 7:15 p.m. Monday, October 12, 2012.

12. ADJOURNMENT

Motion made by Director Gardner to adjourn meeting

Motion seconded by Director Wilson

All in Favor

Meeting adjourned at 7:45p.m.