

**MINUTES OF THE BOARD OF DIRECTORS OF THE
WOOD RIVER VALLEY IRRIGATION DISTRICT #45
October 1st, 2019**

- 1. CALL TO ORDER:** Director Johnson called the meeting to order at 6:40 p.m., October 1st, 2019 at the meeting place, Clearwater Landscaping on Kingsbury Lane, Bellevue, ID.
- 2. ROLL CALL TO ESTABLISH QUORUM:** Director Johnson and Director Casey were present. Director Clark attended via call in.
- 3. READING AND CORRECTION OF MINUTES FOR:** Director Johnson attested to the meeting minutes for September 10th, 2019 was correct. Director Johnson made the motion to accept the minutes for September after minor corrections were made. Director Clark seconded. Minutes for September will be corrected and taken to each director for review and signatures then posted to the website.

4. PUBLIC COMMENT:

Bette Gower – Stepped out of her role as WRVID#45 Secretary into a patron position and read into the minutes several points & opinions regarding the agenda items at tonight's meeting.

5. OLD BUSINESS:

- a. **Review & Approval of BOC 2019 Line Item Adjustments for funds to assist with "The River Retaining Wall Project":**

Grant Application for funds to assist with River Retaining Wall Project was approved and John Wright, Water Master, spent time reviewing the 2019 BOC budget for re-allocation so as to find the \$10,000 that is needed from this year's budget.

Using the 2019 Infrastructure Value & Maintenance upgrades "Assets", "Areas within District" & "Special Projects" Budget sheet John Wright guided the directors thru the line items to be re-allocated.

Under "B1" maintenance/Upgrades:

Line 1a	a savings of \$1,000 that can be moved to line 1c.
Line 1c	\$4,000 originally budgeted, unspent.
Line 6e	\$1,000 originally budgeted, unspent and can be moved to line 1c.
Line 6f	\$1,000 originally budgeted, unspent and can be moved to line 1c.
Line 7a	\$1,000 originally budgeted, unspent and can be moved to line 1c.
Line 8i	\$2,000 originally budgeted, unspent and can be moved to line 1c.

At this point, John Wright summarized that all these line items account for unused money that can be moved into Line 1C and be used to make the first \$10,000 payment to BIOTA, the engineering firm for the River Retaining Wall Project's final design, surveying and construction supervision.

Treasurer, Shirley Spinally verified that on this very budget sheet that between Sections "B1 & B2" there was an unspent amount of money over \$10,000.00. And with John Wright verifying that there are no more bills to deduct from the 2019 Sections "B1, B2, & B3" then there is enough money to reallocate to line 1c to meet the need for the \$10,000 payment to BIOTA.

At this time Director Johnson made the motion to approve the re-allocation of funds in the 2019 budget to line item 1c Riverside Retaining Wall/Study & Permit (Grant Match) for issuing a check to BIOTA as partial payment for their work & supervision on this project. Director Casey seconded the motion. All directors approved the motion.

6. REPORTS:

a. Claire Casey, BOC Representative:

1. No report at this meeting.

b. John Wright, Water Master:

1. No report at this meeting.

c. Shirley Spinelli, Treasurer:

1. No report at this meeting.

d. Bette Gower, Secretary:

1. No report at this meeting

7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:

a. BOC 2020 Budget Review, send changes or recommendations on to the BOC:

Before beginning the BOC 2020 proposed budget the D45 board took the time to listen to Jolyon Sawrey's public comment. Mr. Sawrey has experience in putting together the BOC budget and has been a consultant for putting this budget together the last two years. Mr. Sawrey attended the

BOC Budget Workshop on September 17, 2019 and as he transitions out of his involvement this year he had a few points to express to the WRVID#45 directors.

The directors took the time to go thru the line items on the BOC 2020 Financial budget worksheet for “A1” Annual Business, “A2” Annual Labor, “A3” General Maintenance, and Infrastructure Upgrades “B1, B2, & B3” discussing any recommended changes. There are some recommended changes to “A2” Annual Labor that will affect the Grand Total but within a couple thousand to the current total of \$85,133.

Director Johnson made a motion to accept the current BOC budget proposal along with sending our feedback to Director Gardner of the TID in regards to six budget or action items sent to WRVID#45 directors to discuss. Director Clark seconded. Motion passed. Below are these six feedback points.

WRVID#45 AGREES WITH:

- 3% raise for Water Master and Ditch Rider and understands there is a need to define vacation time for John Wright.
- Water Master and Ditch Rider should work full time in November since the BIOTA project is starting. However, John goes on hourly starting in November as usual.
- The \$4,000 “B3” Special Projects line item is for canal maintenance work and is NOT to be used to repair/replace an individual land owner’s diversion head gate.
- D45 Agrees with the creation of a right-of-way pamphlet. John presented a draft edit of ROW pamphlet he created working with Karen Edwards of IWUA at our meeting. ** However, the pamphlet still needs to be reviewed by legal counsel and a line item created for budgeting of the printing cost, mailing list creation & mailing cost.
- D45 Agrees with Al Barker drafting a letter to land owners alerting them to our rights and authority to protect our ROW. D45 would also like to review this letter before it is sent to land owners and D45 understands that any legal fees associated with Al Barker drafting a letter to land owners must be approved prior to expenditure.

WRVID#45 DISAGREES WITH:

- The Assessment fee line item. D45 proposes to maintain the current approach of budgeting for the BOC budget.

D45’s only additional feedback is that the ‘allowable use’ language previously associated with the tree removal line-items (B2-A, B2-B, B2-C) continues to be formally included in the budget document.

8. PUBLIC COMMENT:

NONE:

9. SETTING DATE FOR NEXT MEETING: Next meeting will be October 8, 2019.

10. EXECUTIVE SESSION:

Director Johnson called an Executive Session at 9:35 till 10:15.

10. ADJOURNMENT: Director Johnson motioned to adjourn the meeting at 9:25 p.m. Director Casey seconded the motion. Motion passed.

Director Johnson

Director Casey

Director Clark