

**MINUTES FOR THE BOARD OF DIRECTORS OF THE
WOOD RIVER VALLEY IRRIGATION DISTRICT #45
October 8th, 2024**

1. **CALL TO ORDER:** Director Clark called the meeting to order at 6:30 p.m., October 8th, 2024, at the meeting place, Clearwater Landscaping, Kingsbury Lane, Bellevue, ID.
2. **ROLL CALL TO ESTABLISH QUORUM:** Director Clark and Director Casey were present.
3. **READING AND CORRECTION OF MINUTES FOR:** Director Clark attested to the meeting minutes for September 10th, 2024 was correct. On a motion made by Director Casey, seconded by Director Clark, accepting these meeting minutes was unanimously approved.

4. PUBLIC COMMENT:

Nathan Burke – Lumen Technologies representing Century Link, was present to answer questions pertaining to the request for ROW access for communication expansion to serve the Lateral 75 Subdivision.

5. OLD BUSINESS:

a. BOR WaterSMART Grant:

1. JUB cost estimate for the Detailed Engineering Design for the low head dam remediation sent per e-mail 10-08-2024. It has a past breakdown of three tasks for a total of \$90,000 which would complete the Design work to create Stamped Engineering Design plans for the Low Head Dam upgrade.
3. Director Clark reached out to the JUB Lead Engineer Gary Haderlie based in Twin Falls and scheduled a sit down with him on October 10, 2024 for a meeting to make sure JUB has everything covered in the scope that the district needs and how much of the existing funds will they need to finish any additional scope of work.
4. Once there is an agreement with Mr. Haderlie on the Engineering Budget Director Clark will request that JUB send it to the BOR for their final approval. JUB will then be given the go ahead to complete the work.

5. Director Clark wants to verify that JUB has the resources to do this work in the next 3-4 months so the engineering is done shortly after the beginning of the New Year. Director Clark will send out an e-mail with notes summarizing the meeting on Thursday.

6. REPORTS:

a. Claire Casey, BOC Representative:

1. No report

b. John Wright, Water Master:

Absent, No reports

c. Shirley Spinelli, Treasurer:

1. Provided copies of the Balance sheet & Profit and Loss of the WRVID#45 2024 Budget.

2. Director Clark made the motion to give \$2,500 of the current bank balance back to the patrons on the coming fiscal year Budget as a patron assessment discount. Director Casey seconded. Motion passed.

3. Director Clark made the motion that the board would put \$2,500 into the districts Reserve and Capital Fund accounts from the current bank balance. Director Casey seconded the motion. Motion passed.

4. Ms. Spinelli purchased two computer mice, one for herself and one for the secretary's usage with the old WRVID#45 computer. She asked for permission to purchase memory sticks for computer back up, which was approved.

d. Bette Gower, Secretary:

No Reports

7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:

a. WRVID#45 2025 Budget Review:

Changes to Line items:

Line 1 increase to \$2,606 (ICRMP)

Line 4 decrease to \$1,200 (Legal)
Line 12 decrease to \$1,200 (Website)
Line 13 increase for a 2.9% raise (Treasurer)
Line 14 increase for a 2.9% raise (Secretary)

2025 Total WRVID#45 General Expenses Budget \$26,480

Secretary Gower would retrieve the documentation of the Website cost from Streamline and send this to Treasurer Shirley Spinelli for her records and verification that \$1,200 for Line Item #12 Website is sufficient.

**No action was taken to approve this budget at this time. Final approval with patron discount on their assessments will be conducted at the October 14, 2024 Executive Action Meeting.

b. BOC 2025 Budget Review:

Director Clark attended the BOC meeting at 9 am Oct 8th, 2024 noting the changes to the Budget as they were discussed and changed.

Changes to Line items:

Line 1 increase to \$2,374 (Insurance)
Line 6 decreases (BOC does not mail often)
Line 7 increase to \$3,732 (yearly QuickBooks cost)
Line 11 increase (Bookkeeping contract)
Line 15 increase (PO Box Fee)
Line 16 decrease to \$750 (Surveying Fees)
Line 18 decrease (NO consulting fees)
Line 22 created new Pivot Track software
(Cost \$3,000 Annually)
Line A2 Annual Labor sub lines 3, 4
(Reduction for Payroll Taxes and Workers Comp)
Line A3-9 decrease from \$12,000 to \$9,000
(Contract Labor)
Line B3 increase by \$1,000 (Special Projects)

2025 Total BOC Annual Budget Summary \$99,935

Treasurer Spinelli will double check the amount for line item #1-ICRMP. She also questioned the Computer line of \$1,500 for software licenses. Ms. Spinelli was also asked to check on Line A2-3 and A2-4 before the TID meeting on Wednesday so the numbers were verified so TID could approve the BOC Budget.

**No action was taken to approve this budget at this time. Final approval will be conducted at the October 14, 2024 Executive Action Meeting.

c. Century Link Application for District Canal ROW Access:

Nathan Burke from Lumen Technologies representing Century Link contacted the District with this information.

“Good Afternoon,

I’m with Century Link (Lumen Technologies) and am working with the developer of Lateral 75 subdivision to bring communication into their development. To do this I need to cross the district canal on the north side of E Glendale Rd, at the corner of Glendale Rd and Hwy 75.

To help the Lat/long is 43.426320,-114.252060 and here is a [Google Map Link](#).

(attachment)

We appear to have a conduit attached to the bridge already and would like to use the same conduit to cross the canal but would need to dig on either side of the canal to access the conduit. “

He also provided the site map and plans for the additional communication cable route to the new subdivision.

Mr. Burke answered several questions on this location and if the entire intersection was changed how Century Link would work with the district to move their communication cables at no cost to the district.

Director Clark and Director Casey approved the access and directed WRVID#45 Secretary Ms. Gower to create the Certificate of Action for signatures by WRVID#45 directors verifying the approval.

d. Water bank Application – Bellevue Farms Subdivision Block 4 Lot 13B:

The Secretary was confused on the title to put on the Certificate of Action. Treasurer Spinelli checked into the water rights for title. The entity for the Certificate of Action was verified.

The director Clark made the motion to approve the water bank application as Bellevue Farms Subdivision Block 4 Lot 13B and approve the application. Director Casey seconded. Motion passed.

e. Water Bank App. – Silver Creek Farms HOA:

Director Casey made the motion to accept the Silver Creek Farms HOA renewal application for their water rights. Director Clark seconded. Motion passed.

f. Leasing/Transfer of Water Rights from Bellevue Farms to Flying Squirrel Productions Highway 75 Subdivision:

Director Casey voted NO to passing the rental of Bellevue Farms HOA water rights (common areas) which includes a senior ground water right.

Director Clark discussed these water rights with Bellevue Farms HOA President and received the word that the Bellevue Farms HOA is OK with this rental.

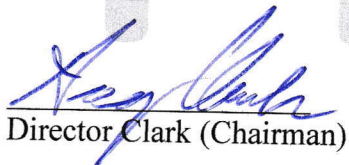
No motion was made or voted on regarding approving this Application.

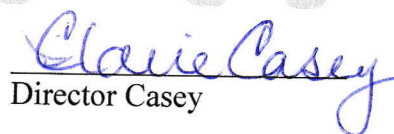
8. PUBLIC COMMENT:

9. SETTING DATE FOR NEXT MEETING: Next meeting will be October 14th, 2024 at 6:30 p.m. for an Executive Session meeting for budget approvals.

10. EXECUTIVE SESSION:

11. ADJOURNMENT: Director Clark made the motion to adjourn and Director Casey seconded. Director Clark adjourned the meeting at 7:35 p.m.


Director Clark (Chairman)


Director Casey

Director Berman