

WOOD RIVER VALLEY IRRIGATION DISTRICT #45
BOARD OF DIRECTORS MEETING MINUTES
110 Honeysuckle St., Bellevue, Idaho
December 10th, 2012

1. CALLED TO ORDER

- a. Director Super called the meeting to order at 5:01 p.m.

2. ROLL CALL ESTABLISH QUORUM

- a. Board Members Present: Sarah Gardner (Director), and Jim Super (Director).
- b. Staff Members Present: Jim White (Treasurer)
- c. Also Present: Brett Stevenson, Peppin Corso-Harris, Mark Gower, and Bette Gower.

3. APPROVAL OF THE MINUTES OF THE November 12th, 2012 BOARD OF DIRECTORS MEETING.

MOTION BY Director Gardner to approve revised October minutes and November meeting minutes.

SECONDED BY Director Super

ALL IN FAVOR

MOTION CARRIED

4. PUBLIC COMMENTS

Peppin Corso-Harris – “You have probably read in the paper that the city of Bellevue has been working in the river. This is part of WRVID #45 Warrants in 2011 to do river work. (Peppin presented map of river and point out area of river work.) So Bellevue is a good partner for working with the river.”

5. REPORTS

a. Steve Wilson – Manager Search Update

Manager Resumes Review – The board met in Executive session the week of December 2-8, 2012 and Selected seven candidates to interview, During the Executive session on January 10th, the board will take 30 min interviews with each qualified applicant and 15 min. breaks between.

b. Jim White - Financial Report –

Review, Approval and signing of bills - Jim White met with Board members Wilson and Super prior to meeting to sign all checks. No new checks were presented at meeting.

Status of Assessments – Bookkeeper sent a financial report via e-mail to the board on Friday, Dec.7th. This report should report ‘Who has sent payment of Assessment at this current time.’ Two billings still in question are Silver Spring Ranch (O’Gara), and One parcel under John Fell Stevenson. Director Gardner explained that Silver Spring Ranch is owned by Tom O’Gara and invoice should be sent to Mr. O’Gara.

The district assigns a number to each parcel of land; # stays the same for property only the name changes with transfer of ownership.

Old Stricker property (Dean Ranch Subdivision, Lots 4, 5 & 6) has been replated. This leaves the #'s for the original three lots to be reassigned to the new lots. Vince Richards owns two lots of the new plated Stricker property. The bank owns the front lot. The bank has been asking the WRVID #45 to separate the invoices, so everyone is billed properly.

Directors Super & Gardner need answers to the following items.

- *Clarification from Stacie on what the "Note Payable" line item is.
- *Request to receive list of Assessment payments for each meeting.
- *What has been the practice for depositing checks?

Kristie Sutton has paid her past due assessment along with 1/2 of her current assessment, but her check has not cleared the bank. She asked Director Gardner to follow up and see if this check has been deposited.

- *The Board will ask Stacie if it is possible to make deposits once a week, write checks twice a month.

TABLE APPROVAL OF FINANCIALS UNTIL NEXT MONTH.

6. UNFINISHED BUSINESS

a. By-law Committee – Mark Gower presented the proposed questions for the "Participation Survey" to the board and requested funding for mailing this questionnaire to the membership. The questionnaire will be E-mailed to those members that the district has e-mail address for on file. Director Super said we have about 55 email addresses available.

Director Gardner reminded Mr. Gower that he can only use these email addresses for the emailing of these questionnaires and that these email addresses are not considered public information. Mr. Gower stated he was aware of this.

MOTION WAS MADE BY DIRECTOR GARDNER TO APPROVE REINBURSMENT FOR SURVEY MAILING.
SECONDED BY DIRECTOR SUPER
ALL IN FAVOR
MOTION CARRIED.

b. Financial Health Posting Calendar – Director Gardner will attempt to find previous newspaper posting and provide Mr. White (treasurer) with more detailed information regarding this requirement of the WRVID #45.

c. Tax liens – Mr. White (treasurer) is concerned not all requirements have been fulfilled in order to proceed with the liens.

Bookkeeper has not supple info. ?? Not sure on this??

According to Idaho code the Treasurer is required to sign an affidavit stating that all procedures have been properly conducted.

Jim White acting Treasurer will craft an e-mail to Al Barker, WRVID#45 Attorney, to get his opinion on the best way to proceed regarding steps to be taken for tax liens.

7. NEW BUSINESS

a. Board of Corrections – Is there anyone here that wants to dispute what they have been assessed? Noting no disputes were voiced for assessments. Director Super closed the Board of Corrections.

b. By Law Committee request for funding for mailing taken care of in Old Business.

c. Approval of Manager Job Description - Director Super submitted a description to Director Wilson and Director Gardner. The board members agreed to distribute this job description to the candidates who will be interviewing for the job with a note saying that some things may change slightly, but this gives each candidate a general overview of the job they are applying for.

8. OTHER ITEMS THE BOARD DEEMS PERTINENT

a. Chris Martin discussed with Director Gardner his availability to burn along the Kingsbury and Cove lateral. Director Gardner will contact Mr. Martin and get the exact canals and areas along these canals that Mr. Martin wants to burn.

Director Supers only concern in regards to the burning was the fact that Idaho Power has sprayed chemical to kill tree stumps and would burning in these areas affect the chemical. Reducing the chemicals ability to kill the stumps. Director Super indicated he would be available to assist Mr. Martin with the burning.

Mr. Martin will be hired at \$15 an hour to burn and clear areas within the WRVID #45 until a full time person has been hired.

b. Director Gardner will look into the replacement of the windshield on the WRVID#45 truck and have the oil changed and have a mechanic look into why there is rust stain leaking from the engine area.

9. PUBLIC COMMENT 2MIN /SPEAKER

10. DATE FOR THE NEXT MEETING: JANUARY, 14TH, 2013,

DATE FOR EXECUTIVE SESSION MEETING JANUARY 10TH, AT STEVE WILSON'S HOUSE.
Interviews of seven finalist for WRVID#45 Manager.

11. EXECUTIVE SESSION – Idaho Code 67-2345 Per Board Discretion (closed to public)

12. ADJOURNMENT

Motion made by Director Gardner to adjourn meeting

Motion seconded by Director Super

All in Favor

Meeting adjourned at 6:02 p.m.