

**MINUTES FOR THE BOARD OF DIRECTORS OF THE
WOOD RIVER VALLEY IRRIGATION DISTRICT #45
June 10th, 2025**

- 1. CALL TO ORDER:** Director Clark called the meeting to order at 6:30 p.m., June 10th, 2025, at the meeting place, Clearwater Landscaping, Kingsbury Lane, Bellevue, ID.
- 2. ROLL CALL TO ESTABLISH QUORUM:** Director Clark and Director Casey were present.
- 3. READING AND CORRECTION OF MINUTES FOR:** Director Clark attested to the meeting minutes for May 6th, 2025 was correct. On a motion made by Director Casey, seconded by Director Clark, accepting these meeting minutes was unanimously approved.
- 4. PUBLIC COMMENT:**
- 5. OLD BUSINESS:**
 - a. BOR WaterSMART Grant :**
 1. Director Clark spoke with Jestin Hurst of the JUB Idaho Falls office regarding the Bid Drawings and the Construction Package. Both are in the final stages of completion. These two items should be sent out from JUB to all participants of WRVID#45, TID, and the BOC.
 2. Director Clark is reaching out to lead members for BOR and JUB to establish a ZOOM call (within two weeks) for all participants to review the Bid Drawings and the Construction Package and discuss the access options.
 3. Water Master, Mr. John Wright is encouraged that the river/water flow is looking really good/shaping up for the Low Head Dam Project to begin this fall and be completed this winter.
 - Concerns are:
 - A. Grant is still viable. If grant is pulled what would be options to complete this project.
 - B. Sources of rocks for construction. Keith Myer is willing to work with the district to acquire rocks for the projects.
 - C. Access for this project, Larry Plot property at the west end of the Dam, meeting with Mr. Plot went well and this area for access should work well.

b. Gardner Pipeline:

Pat Purdy is the Project Manager for this project. He presented the information regarding his plans and cost and proposed route of the pipeline to only the TID board on May 12th, 2025.

Mr. Wright, water master expressed his approval for this project. This project will be successful with water delivery, efficiency, and maintenance issues. This was submitted to NRCS by Mr. Purdy in 2017. NRCS has just now responded to the request Mr. Purdy has received a full funding Grant from NRCS and the NRCS will handle the construction. They plan to proceed during the month of July 2025.

Director Clark will draft a "Letter of Comments" from WRVID#45 to TID noting their acceptance of this project altering parts of the Canal System. The D45 board will review and take action for approval at the July meeting.

c. Water master Access Permission letter from Land Owners:

No Draft prepared at this time to review. Water master will continue to work on this letter.

6. REPORTS:

a. Claire Casey, BOC Representative:

1. The BOC next meeting will be held in July.14th, 2025 at 9 am.
2. Director Casey reported on her conducting the School Water Safety Program. The Carey & Hailey 3rd grade classes were found to be easy to schedule and the teachers very welcoming for her outreach with this program. Alturas & Bellevue elementary schools were unable to schedule her presence so she provided 80 books with hope that the teachers were able to go over the talking points and allow time for the children to complete the workbooks. Ms. Casey has determined that scheduling needs to be addressed in January for the 2026 school year.

b. John Wright, Water Master:

1. The water currently is flowing really clean and debris free. The river flow (cfs) is reducing so we are headed into the water right cut stage of the irrigation season.
2. The pond at the Lateral 75 Subdivision has been enlarged and after the draining the bottom was resealed. The re-filling went quickly with no interferences to patrons' water calls.

3. John Wright met with Samantha Stahlnecker of Opal Engineering and walked the entire ROW along the district canal that flows along the west edge of the development. Mr. Wright made sure she was aware that he was clear of all the encroachments in to the ROW from the development's landscaping and any sprinklers or water lines of their irrigation system. He was requesting generating documentation/contracts granting that the Water District/Water Master will not be liable for damage to any sprinklers or water lines of their irrigation system that impede into this ROW. The water district has the right to maintain the ROW along the canal.

4. John Wright was able to reach an agreement with the children of Mr. Barker for his rental of the tractor. Mr. Barker has passed and the rental of his tractor has been in limbo for the past year. John will begin mowing the canal banks.

c. Shirley Spinelli, Treasurer:

1. Checks for Burn Permit purchased by the water master.
2. Checks for Eric Matho for assistance to Treasurer's Computer regarding Quik Books program. D45 has software 2015 for Quik Books.
3. Checks for Secretary, Treasurer.
4. ICRMP Insurance sent out an estimate for 2026 insurance of \$2,617.

d. Bette Gower, Secretary:

1. In the course of reviewing and updating the Watermaster/Ditchrider Handbook there was a request for the water master to produce a list for maintenance/upgrades to canal assets for the coming year.

My question is will Mr. Wright be creating a new form to meet this request or will the current 'Maintenance/Upgrades to Assets' currently on file with the Proposed yearly budget be used?

It was determined that Mr. Wright would use the current listing and make adjustments to it to reflect priority listings with ratings of A, B, & C for 5 or 10 year plans of budgeting for Assets Upgrades.

This discussion reminded Director Clark that the "System Optimization Report" done by JUB would be another item to review again and pick up items listed on this report for attention.

7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:

a. Low Head Dam Project:

1. Director Clark had suggested that a page be built to add to the Project Tag on the Website. He has promised to bring a proposed draft write up for the rest of the board to review and provide changes before handing over to Secretary Gower for final draft.
2. John Wright was asked to provide some of the interesting photos he has from inspections of the Low Head Dam during really low/drought conditions showing the wear & tear and structural unsoundness of the dam.

b. Review & Approval of Updated Watermasters/Ditchriders Handbook :

1. The request to Director Clark or Watermaster Mr. Wright to send Secretary Gower a copy of this new handbook was not completed.
2. Mr. Wright will be responsible for this request so Ms. Gower can include this information in the agenda & meeting notice correspondences for all attendees for the July 8th meeting.

c. June TID meeting and Discussion of Cove Ranch Subdivision :

1. Blaine County P&Z formally approved at their June 9th meeting the increase of density for the Cove Ranch Subdivision from 37 homes to 50 home sites. This was allowed by the TDR of home sites from the cove ranch section F to move to section B. the current subdivision location.
2. The next P&Z meeting will be on June 12th for approving the Cove Ranch Subdivision plans to Blaine County Commissioners.
3. TID relented to pressure and currently gave a verbal OK for moving of the ditch that runs diagonally through this section to be re-built around the plot of land following the west and south boundary lines. Mr. Wright is currently preparing a letter with a list of contingencies to this action for review by the BOC at their next meeting.
4. WRVID#45 Director Clark will prepare a letter outlining the D45 opinions/contingencies regarding the moving of this ditch addressed to the BOC for reading at their July meeting.

8. PUBLIC COMMENT:

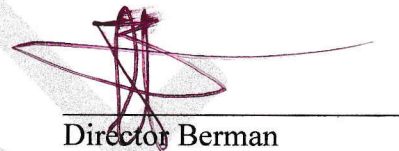
9. SETTING DATE FOR NEXT MEETING: Next meeting will be July 8th, 2025 at 6:30 p.m.

10. EXECUTIVE SESSION:

11. ADJOURNMENT: Director Casey made the motion to adjourn and Director Clark seconded. Director Clark adjourned the meeting at 7:45 p.m.


Director Clark (Chairman)


Director Casey


Director Berman