

**WOOD RIVER VALLEY IRRIGATION DISTRICT #45**  
**BOARD OF DIRECTORS MEETING AGENDA DRAFT**  
**110 Honeysuckle St Bellevue, Idaho**  
September 10th, 2012 5PM

AGENDA

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1. CALL TO ORDER

- a. Director Wilson called the meeting to order at 5:06pm
- b. Motion made to amend agenda

2. ROLL CALL ESTABLISH QUORUM

- a. Board Members Present: Steve Wilson (Director, Chairman), Sarah Gardner (Director), Jim Super (Director, Vice Chairman).
- b. Staff Members Present: Joel Teeley (Manager), Sunny Healey (Secretary/Treasurer).
- c. Also Present: Judy Grigsby (recording), Nick Purdy, Jeff Beachman, Bette Gower, Mark Gower, Brett Stevenson, Jim White.

3. MINUTES OF THE August 13<sup>th</sup> 2012 BOARD OF DIRECTORS MEETINGS  
REVISED PER COMMENTS RECEIVED

- a. Motion by Director Gardner to approve meeting minutes
- b. Seconded by Director Super
- c. All in favor
- d. Motion carried.

4. Public Comment

5. REPORTS

- a. Manager J. Teeley
  - i. Discussion regarding headgate wheels –wheels work but will need to be removable and used on different gates. Wheels to be chained and locked.
    - 1. Motion made by Director Gardner to keep gates as is with removable wheels.
    - 2. Motion seconded by Director Super.
    - 3. Motion passed.
  - ii. Request by John Hawknell to use Bellevue Farms Irrigation system. Discussion on diversion construction and measurement. Request by WRVID for construction design by J. Hawknell.
  - iii. Request to remove previously felled cottonwood trees at no cost for use as native landscaping, and frames. Request granted.
  - iv. Request by Intermountain Gas to construct across the WRVID ROW.

1. Motion made by Director Super to approve request by Intermountain gas to construct across the WRVID ROW provided Intermountain Gas provide a copy of the construction details and location.
2. Motion seconded by Director Gardner.
3. Motion passed.
- v. Discussion of Burn Plan Budget.
  1. \$3000 equipment support
  2. \$7000 labor/seasonal employee(s)
- vi. Canal Survey
  1. J. Teeley presented binder with pictures and descriptions of all canal diversions along Highway 75 lateral.
  2. Discussion of requirements for wings on diversions for Richards, Nighthawk and DD Ranch.
- b. Treasurer S. Healey
  - i. Financial Report
    1. Discussion of delinquent accounts.
      1. Motion made by Director Gardner to cancel debts of interest, late fees and small over and under payments from accounts: 123 for \$1.02, 129 for \$323.09, 149 for \$65, 164 for \$.03, 197 for \$19.15 and 212 for \$2258.32.
      2. Motion seconded by Director Super
      3. All in favor.
      4. Motion passed unanimously.
    2. \$14,486.99 in bank
    3. \$17,811.09 receivable (minus cancelled debts)
    4. \$16,000 under budget.
    5. Discussion of charges from Verizon Wireless Joel to research double billing. Action item
    6. Discussion of Mountain West Bank charges. Action item.
    7. Discussion of Belle Mountain Ranch and South County Estates. Action item.
    8. Discussion of \$500 tree removal bill for Glen Aspen Drive.
  - ii. Review, approval and signing of bills

## 6. UNFINISHED BUSINESS

- a. Bylaw committee update
  - i. Meeting rescheduled.
- b. Approve/disapprove trash rack, dam repair, measuring devices
  - i. Trash rack – \$3500 added to spring budget for trash rack. Discussion of construction design.
  - ii. Measuring devices – waiting for device assessment by Ed Squires Hydrologic.
  - iii. Dam repair (District 45 canal headgates) - Nick Purdy
    1. N. Purdy presented board with handout of cost of construction on headgate.

1. Copy of estimate (attached) No profit.
2. Concerned about liability
3. Project should take 4 guys a couple afternoons in October 2012
4. Director Super requested no locks on gates in case of emergency.
5. Director Super commented about workman's comp and insurance status of employees

2. Motion made by Director Super that N. Purdy complete work described verbally and listed in estimate and provide proof of Workman's Comp insurance and have WRVID #45 listed as an additionally insured on his insurance policy (binder).
3. Motion seconded by Director Gardner
4. Motion passed.

## 7. NEW BUSINESS

### 8. Arbor Care

- a. Report from J. Beachman on removal of re-growth and application of herbicide to Cottonwood stumps along canal 45.
  - i. Price of removal of re-growth higher than price of stump removal alone
  - ii. Re-growth must be cut again unless herbicide is applied to stump within 2 days after cutting
  - iii. Process and timing of herbicide application to stumps important for preventing herbicide translocation to landscaping on private property
  - iv. Discussion of effects of herbicide on bank stabilizing vegetation, timing of removal of re-growth, herbicide application, cottonwood water uptake, price, budget and possibility of test section location.
    1. Motion by Director Super to contract with Arbor Care to complete about 100 yards of cottonwood stumps/re-growth and some additional clumps not in excess of \$3500 allocated in order to set budget for tree care in 2013.
    2. Motion seconded by Director Gardner
    3. All in favor
    4. Motion passed unanimously.
- b. Tax Liens
  - i. Discussion of delinquent accounts (see item 5b)
- c. Website
  1. Discussion of price of website developer bids
  2. Motion made by Director Gardner to accept proposal by Brian Wilson
  3. Motion seconded by Director Super
  4. All in favor
  5. Motion passed unanimously
- d. HUB Insurance
  - i. Discussion about price of insurance
- e. Bellevue Farms change in POD

### 9. Other Items the Board Deems Pertinent

- a. Discussion about budget, rate structure and marginal cost of delivery.
  - b. Rate structure will not have variable rates.
  - c. Rate structure proposed by Director Super analyzed.
  - d. Budget/Rate structure agenda item for October. Action item
  - e. Request by B. Stevenson for clarification on rate structure.
  - f. Discussion
10. Public comment 2min /speaker
11. J. White commented about petition deadlines and expressed hope that Director Gardner will submit a petition and commented that Director Wilson has one more year of service and suggested the board make a ruling on it.
12. Director Super commented that he was elected to a three year term. Director Gardner fulfilled the remainder of a three year term and must run for a three year term.
13. J. White commented on prior boards and that when Director Super was up for election it was for a three year term.
14. Motion made regarding board election rotation:
- a. Motion made by Director Super to establish the rotation of board members as follows: Division 2, Jim Super was elected for 3 years starting in 2012-2014. Division 1. Steve Wilson was elected for 3 years starting in 2011-2013. Division 3 Sarah Gardner filled in for final year of John Brashears and can run for 3 year term starting in 2013-2015.)
  - b. Motion seconded by Director Gardner
  - c. Motion passed
15. J. Grigsby commented about a mailing.
16. Date for the next meeting: October 8<sup>th</sup> 5pm
17. EXECUTIVE SESSION
- a. Chairman Wilson makes a motion to go into executive session authorized by Idaho Code §67-2345(d)
  - b. Director Gardner seconded the motion.
  - c. Roll call vote to enter into executive session.
    - i. Director Wilson Y
    - ii. Director Gardner Y
    - iii. Director Super Y
  - d. Motion carried.
  - e. Chairman makes a motion to exit executive session.
  - f. Director Super seconded the motion.
  - g. Roll call vote to exit into executive session.
    - i. Director Wilson Y
    - ii. Director Gardner Y
    - iii. Director Super Y
  - h. Motion carried.
18. ADJOURNMENT
- i. Motion made by Director Gardner to adjourn meeting
  - ii. Motion seconded by Director Wilson
  - iii. All in favor
  - iv. Motion passed unanimously

v. Meeting adjourned at 7:45:pm

Attach:

Manager's Report

N. Purdy Estimate