

**MINUTES FOR THE BOARD OF DIRECTORS OF THE  
WOOD RIVER VALLEY IRRIGATION DISTRICT #45  
February 10th, 2026**

1. **CALL TO ORDER:** Director Casey called the meeting to order at 5:30 p.m., November 10th, 2026, at the meeting place, Clearwater Landscaping, Kingsbury Lane, Bellevue, ID.
2. **ROLL CALL TO ESTABLISH QUORUM:** Director Casey was present; Director Berman and Director Clark attended via phone call-in.
3. **READING AND CORRECTION OF MINUTES FOR:** Director Clark attested to the meeting minutes for December 9th, 2025 was correct. On a motion made by Director Clark, seconded by Director Berman, accepting these meeting minutes was unanimously approved.
4. **PUBLIC COMMENT:**

Three guest no comments.

Keith Myers  
Jim Kuehn  
Chris Smith

**5. OLD BUSINESS:**

a. **BOR WaterSMART Grant (Low head Dam Project):**

1. Director Clark updated the board on the results of the bid package and the responses.

Five bids were received:

<b>Engineers Estimate</b>	<b>\$1,168,000</b>
Knife River	\$2,251,885
Burks Excavation Corp.	\$1,288,617
Conrad Brothers	\$1,188,411
Schroeder & Brandt	\$1,117,911

Director Clark indicated that he & several other members of TID, BOC, & JUB would like to do a little more due diligence before confirming the Bid award. The current low bidder is a new company to the Wood River Valley & Idaho.

Director Berman asked if all the bids were for the exact same detailed work. Director Clark responded that the bids met the same quantities laid out by JUB's cost analysis bid instructions and drawings within the bid package.

The management group will proceed with additional evaluation with the goal of coming up with a recommendation or of awarding the bid during the March BOC meeting. Since the next BOC meeting is not scheduled until April, Director Clark wished to pursue a Special BOC Meeting in March and will contact TID Director Gardner to confirm if a Special BOC Meeting is required.

**b. Water master Benefit Package (Written Policies):**

No Draft prepared at this time.

**c. Water master Access Permission letter from Land Owners:**

No Draft prepared at this time to review. Water master will continue to work on this letter.

## **6. REPORTS:**

**a. Claire Casey, BOC Representative:**

1. The BOC meeting was held on January 13th was a very short meeting with lots of attendees.
2. Talked with Amanda Bauman, the Executive Director of Project Big Wood. They agreed to fund raise \$218,000 for the low head dam (D45 Diversion Remediation Project) in exchange for the water district approval of installing electronic fish screens just past the diversion head gates on the main canal feeding the system. The fish screens are a new concept to deter fish from swimming into the canal system.
3. Lateral 75 Subdivision tried to reseal the pond within the subdivision after all the enlarging and construction work within and around the pond destroyed the seal on the bottom of the pond. Their efforts failed last October and before trying again they will need to drain the pond completely in order to repair the liner/seal.
4. The next BOC meeting is currently planned for April 14<sup>th</sup>, 2026 at 9:30 am at the Base Line meeting room.

**b. John Wright, Water Master:**

1. Not present, No report.

**c. Shirley Spinelli, Treasurer:**

1. She will email financial reports to Director Clark and Director Berman.
2. 9 checks for signature:
  - Christmas gift to Clear Creek Landscaping for usage of building for meetings
  - Property Tax payment
  - Express publishing of End of Year financial report for WRVID#45 payment
  - Streamline Website management yearly fee
  - District 37 payment
  - Secretary & Treasurer checks for 2 months of payroll
  - BOC \$2,500 for 25% of D45 budget contribution
  - Copy & Print Invoice payment for Low Head Dam project drawings
3. Idaho State Insurance fund sent a letter stating that D45 over paid and currently does not owe at this time for the insurance premium.
4. Interest on two state accounts for January came to \$133 & \$74.
5. Sent out 1099 income forms. Issued for WRVID#45 & the BOC

**d. Bette Gower, Secretary:**

1. Contacted the local paper Mountain Express and requested the publishing of the WRVID#45 End of year financial report & received confirmation of its publication.
2. The district was contacted by Brandi Martinez from Idaho Power asking if WRVID#45 had jurisdiction over an area that Idaho Power was planning to work in. She requested information on permitting process and contacts. I sent this request to Director Clark and had him review it, as well; I contacted Ms. Martinez since Director Clark was on an extended trip and spoke with her regarding the request. I was able to give her the contact information she requested for engaging with the water district in the future to facilitate permitting to Idaho Power and their work projects in this area
3. Director Clark emailed me a draft for creating a new page under projects for the D45 website. I had been working on this entry and was having difficulty getting the drawings to reach a format to be inserted on the draft website page. Director Clark offered a contact at JUB whom he felt could assist me. So this information & drawings could be added to the website under the Project title informing the patrons of our extensive work to be done on the low head dam in the Big Wood River.

## **7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:**

### **a. Director Berman reading of the Oath of Office:**

1. Director Berman was driving and called in via his phone so the Secretary guided him in publicly stating his Oath of Office to complete his swearing in for the Division One director position with the WRVID#45 for three years.

### **b. Flying Squirrel Productions Transfer of Water Rights Request:**

1. WRVID#45 was sent a Water Transfer request by Flying Squirrel Productions. IDWR was seeking written comment and/or recommendations from the water district before IDWR gave final approval of this request by JANUARY 26<sup>TH</sup>, 2026. Again this was during Director Clarks extended trip and before our next meeting. However, I did forward this email with the IDWR cover letter to Director Clark.

Ms. Spinelli reminded the board that they passed a guideline that no Water right request should be passed or approved without the patron being in good standing regarding their assessments payments. Flying Squirrel Productions as of February 10<sup>th</sup>, 2026 had not paid their assessments billed in November 2025.

The decision was made that Ms. Spinelli would contact them and inform them that they would need to complete the payment of their assessments before the irrigation season begins in April.

### **c. District Review & Approval of Keith Myers Bellevue Block 96 Plat Drawing:**

1. Keith Myers & Jim Kuehn were asked to present their project and request regarding the Plat Drawing. The original plat drawing was altered as it went through review by the City of Bellevue. For final approval by the city, the city is asking for confirmation (letter or authorization) that the original agreement regarding the easement between Opal Engineering, the Myers, and the water district is still in place and that the water district approves the changes to the plat drawing.

Mr. Kuehn went over the changes in the Plat Drawing. Originally there were three lots above the canal in this area. The two buyers's requested larger lots so Mr. Myers kept the overall size the same but divided it into only two lots not three with no changes in relationship to the canal.

Director Clark made the motion to approve the Plat Drawing as shown in the current form. Director Berman seconded the motion. Motion passed.

Secretary Gower will complete a Certificate of Action for water district WRVID#45 and include the verbiage WRVID#45 accepted the final plat for Bellevue Block 96, 1A, 2A, and 3A.

**8. PUBLIC COMMENT:**

**9. SETTING DATE FOR NEXT MEETING:**

Next regular meeting will be March 10th, 2026 at 5:30 p.m.

**10. EXECUTIVE SESSION:**

**11. ADJOURNMENT:**

Director Clark made the motion to adjourn and Director Berman seconded. Director Casey adjourned the meeting at 6:20 p.m.

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Director Clark (Chairman)

*Clara Casey*  
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Director Casey

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Director Berman