

**MINUTES OF THE BOARD OF DIRECTORS OF THE  
WOOD RIVER VALLEY IRRIGATION DISTRICT #45  
October 10<sup>th</sup>, 2017**

- 1. CALL TO ORDER:** Director Johnson called the meeting to order at 6:30 p.m., October 10<sup>th</sup>, 2017 at the meeting place, Clearwater Landscaping on Kingsbury Lane, Bellevue, ID.
- 2. ROLL CALL TO ESTABLISH QUORUM:** Director Johnson and Director Casey were present at the meeting.
- 3. READING AND CORRECTION OF MINUTES FOR:** Director Johnson attested to the meeting minutes for September 19<sup>th</sup>, 2017 as correct and accurate. Motion to accept the minutes passed unanimously.

**4. PUBLIC COMMENT:**

NONE.

**5. OLD BUSINESS:**

**a. Review & Clarification of BOC Budget Line Item Changes for maintenance work this fall:**

There have been two requests via e-mail by Justin Stevenson, Water Master Supervisor, for reallocating money within the 2017 BOC budget for work to be done on and around the main head gate.

1. The first request by Justin Stevenson is for line #9 equipment rental of the \$6,000 remaining. This is due to not renting a wood chipper as anticipated. So he would like to utilize the money to purchase blocks to rebuild the retaining wall. The retaining wall work was originally scheduled for the 2018 budget, however, both John Wright and Justin Stevenson feel that with the extra money in the 2017 budget this project is a top priority and the district would benefit from its repair earlier rather than in 2018 fall maintenance work.
2. The second request is for reallocation of funds under Special projects.

**b. Revisit & Finalize D45's BOC Representative's request for usage of line item related to contract labor:**

1. The request was discussed before the August meeting and referred to line item #10 for seasonal labor. If we have extra money in the contract labor category, let's use that money to pay Keith Myers, since he is contract labor, to remove and relocate the excessive gravel that was deposited above the head gate due to the extreme water flow this year. This request for reallocation of funds follows the guide lines where in the event funds are not spent for this line item use it in a similar category of similar type of use or

related category. So the BOC comes back to the Directors for a written response/email response. As this action has been done in the past.

**c. Shared Asset Ownership Documents Updates For Property within the City of Bellevue:**

There are two issues under this heading, The Quitclaim Deed and Shared ownership of mitigation water rights.

The Quitclaim Deed is done.

The Shared ownership request regarding the canal mitigation rights is under review by IDWR and D45 is still waiting to hear back from our legal counsel on their acceptance of placing the canal mitigations rights in both sub-districts names.

**d. Gannett Road Property Quite Title Process**

Director Johnson reviewed that at the September meeting Director Bertoni's presented his report of his discussion with TID's legal counsel Al Barker. And D45 is supporting TID's actions by including their portion (\$1400) of the proposed budget for this process in their 2018 budget. So upon approval of our 2018 budget with this line item amount included will finalize D45's approval of this action.

**6. REPORTS:**

**a. Jolyon Sawrey, BOC Representative:**

1. No report:  
Will discuss points of the BOC budget during the new business items.

**b. John Wright, Water Master:**

Retaining Wall & Head Gate Work:

1. Acquisition of blocks needed for rebuilding the retaining wall. Will need 55 blocks.
2. Removal of gravel in front of and immediately behind the main head gate. 40 dump truck loads have been hauled away to various locations so far.
3. Repair of the head gate itself is under the 2018 budget. With only 3 bays scheduled for complete repair.

Director Johnson asked the Water Master, John Wright to report on his and the Alpine Tree employee inspection of the three properties slated for cleanup this fall. Mr. Wright reported that the money budgeted would not really be large enough to do any substantial tree work, but that this would only be an opportunity to clean up the areas. Alpine encouraged leaving many of the trees on the east side of the canal to help hold the steep bank stable and reduce sloughing of the steep bank into the canal. In many places the tree roots are holding the banks of the main canal

stable and in place. If there had been an effort to keep the trees from growing in the beginning then that would have been wise. But since they are there now it's better that we leave them because they are protecting us with holding the banks in place and only go in to clean up the three areas approved for tree work by removing the risky trees, fallen trees, and dangerous trees and then look at the area again later. He feels the districts are fine to spend the money on the trees for 2017 & 2018 and then take another look at this line item and how much should be budgeted for 2019.

**c. Treasurer, Shirley Spinelli;**

1. Only 3 checks for signature
2. Shirley reported receiving money for payment to a delinquent account.
3. Shirley had a discussion with D45's legal counsel in regards to a Foreclosure of a D45 patron. She was advised that there was no need to file any other paperwork at this time and that the district need only wait to see how the process proceeds. Until further notice send the 2018 assessment.
4. BOC Representative Jolyon reported that in the BOC 2017 budget under Business Line Item #7 Office Computer/Software there is left over money. Shirley is working to acquire a laptop and a Quick Books package for an upgrade for doing BOC & D45 accounting.

At this time Jolyon's request is that if the purchase of these items goes over the \$525 in line item #7 that they can reach into Line Item #11 Treasurer/Bookkeeping contract labor to help cover the extra cost.

Motion was made by Director Casey that D45 keeps the Treasurer happy and sees the benefit of a new laptop and Quick Books program that Shirley needs, so D45 approves the transferring of funds from line item #11 to line item #7 to cover the cost of these two purchases. Seconded and approved unanimously.

**d. Secretary, Bette Gower;**

1. Nominating Petition for Division Two Director seat. Director Casey submitted her petition for this Directors position and it was accepted with 8 confirmed signatures. Director Casey read her Official Oath and signed her Nominee's Oath. She is the Division Two Director for D45 for 2018 thru 2020.

**7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:**

**a. BOC Workshop update & 2018 Budget Process:**

All D45 Directors received suggestions from TID regarding the proposed BOC 2018 budget. All three directors reviewed those suggestions via e-mail and returned our responses just prior to this meeting.

Jolyon Sawrey reported that he and Dave worked on incorporating TID & D45's responses into the 2018 Draft budget most of the afternoon. He feels TID & D45 were in agreement on most of the items in question except for perhaps a few minor items.

1. Request for the tree topic at the northern end of the district. D45 suggested leaving the \$3,300 in the original category Ed's Drop. However, in the event it does not get spent fully for this line item use it in a similar category of similar type of use or related category use further north in the district. And the BOC would come back to the Directors for a written response/email response to redirect these funds.
2. \$1,000 up to \$2,500 additional added to the Gannett Road Diversion. The BOC has estimated \$1,000 and Jolyon was asking how much more for pouring more concrete would D45 approve. After some discussion it was determined that the total for this item would be approved at \$3,500.
3. The Pivot Track Computer System and Monitoring for \$4,000 was mutually agreed by D45 & TID to drop off the budget.
4. Purchasing a Mower was removed from the budget. Justin & John felt they could rent or borrow a mower easily and save this budgetary expenses for 2018.
5. Add Line Item #18 Annual Budget Production of \$500 for Consultation Fee for Jolyon Sawrey to help with the 2019 BOC budget. Jolyon estimated 15-17 hours.

Jolyon had a few other items to bring up and clarify.

1. Labor for John & Chris, They were over in the social security, suda, workman's comp, and insurance. Jolson asked the treasurer if there needed to be a change of the self calculating rates. Shirley verified that they were still on budget and no he did not need to change the rates for social security, suda, workman's comp, and insurance (ICRMP) for the BOC budget.
2. The Main Head Gate. Improve operations of the main head gate with repair to the concrete erosion. BOC is looking at the first three gates (north side) which have over the many years acquired extensive erosion on the bottom concrete slab, in many places all the way down to the rebar level and almost thru the concrete. There is also erosion on the vertical edge. Mr. Sawrey went on to explain the repair steps of new concrete then a 3/8" sheet of steel 4' X 9' on the bottom and up the sides. \$5,000 has been budgeted for this first step of repair for 3 gates.
3. Retaining Wall. Purchasing of the blocks needed for rebuilding this wall have been acquired. And contract labor (Keith Myers) for this project has been approved by TID & D45.

Jolyon went over the final BOC budget total of \$96,208.00 of which D45 would be responsible of \$13,469.00. Director Johnson expressed his thought that the BOC budget was very reasonable and he complimented all involved in maintaining the infrastructure. Director Johnson made the motion to accept the BOC budget for 2018 that has been presented tonight. Director Casey seconded and it passed unanimously.

#### **b. 2018 Budget Process**

The D45 administrative budget will be discussed at the next meeting to be scheduled for just that topic and nothing more.

**8. PUBLIC COMMENT:**

**9. SETTING DATE FOR NEXT MEETING:** The next meeting will be held on October 19<sup>th</sup>, 2017 at 6:30 p.m.

**10. ADJOURNMENT:** Director Johnson motioned to adjourn the meeting at 7:30 p.m. Director Casey seconded the motion.

  
\_\_\_\_\_  
Director Johnson

\_\_\_\_\_  
Director Bertoni

  
\_\_\_\_\_  
Director Casey