

**MINUTES OF THE BOARD OF DIRECTORS OF THE
WOOD RIVER VALLEY IRRIGATION DISTRICT #45
December 12th, 2017**

- 1. CALL TO ORDER:** Director Johnson called the meeting to order at 6:30 p.m., December 12th, 2017 at the meeting place, Clearwater Landscaping on Kingsbury Lane, Bellevue, ID.
- 2. ROLL CALL TO ESTABLISH QUORUM:** Director Johnson and Director Casey were present at the meeting.
- 3. READING AND CORRECTION OF MINUTES FOR:** Director Johnson attested to the October 10th & 19th meeting minutes as correct & accurate. Corrections & approval for the November meeting minutes will be addressed at the January meeting.
- 4. PUBLIC COMMENT:**
- 5. OLD BUSINESS:**

a. Filling the Position of D45 BOC Representative:

With no one stepping forward to be the D45 BOC Representative Director Johnson suggested that one of the Directors should attend the next BOC meeting on January 10th, 2018.

Jim White reiterated at this time that he wished to be considered for the BOC Representative position. He again stated that he felt he had the ability to do this job.

Directors Casey asked the question, 'how does the D45 Director give direction to the BOC Representative regarding the BOC agenda items when the director has no idea what is on the agenda for the BOC next meeting nor have they had time to discuss the agenda item with the other D45 Directors?'.

After further discussion it was determined that both current directors would attend the next BOC meeting. Mainly to keep contact with the BOC, to understand the job of Representative more fully, and to have current knowledge of the items/maintenance work the BOC will be initiating for the next three months.

b. Filling the Position of Division Three Directors Position:

Director Johnson was unable to reach out to Chuck & Jolyon to draft the letter requesting patrons of the Griffon Ranch subdivision to help locate a new Division Three Director, since the division is mainly composed of Griffon Ranch.

At this time Mr. White suggested that the directors address the alteration/moving of the division lines for the three divisions based upon what is now the WRVID #45 current size. Director Johnson agreed with this idea because he had already arrived to the same conclusion. Director Johnson asked that this item be put on the January agenda.

Director Johnson asked that the secretary post the vacancy for the Division Three Director position on the website.

6. REPORTS:

a. BOC Representative:

1. No representative and no report:

b. John Wright, Water Master:

Not present and no report:

c. Treasurer, Shirley Spinelli;

1. Receiving assessment payments and Shirley wanted to clarify that she posts the payments from the date postmarked on the envelopes received. So just because a payment may sit in the PO Box a few days, it is credited as of the date on the envelope.
2. Receiving contact information update slips back, not as many as she had hoped to receive.
3. Received a very nice and funny Christmas card from our water district attorney-(shared).
4. Keeping track of the current patron bankruptcy process and will report if or when we receive any payment for the past due assessments.
5. Three checks for signatures
6. The BOC will not need additional monies from the WRVID #45 for ditch maintenance activities at this time.
7. Shirley took the time to explain that there was more money needed for the cost of repairs to the main headgate. Working conditions were ideal so the BOC pushed ahead on the much needed repairs to the main headgate. This resulted in \$2,000 from the 2018 budget for tree maintenance being transferred to cover the tree maintenance work performed in November. So there is only \$8,000 remaining for tree maintenance the rest of the 2018 budget year.

8. Shirley asked for clarification on the amount to be deposited into the Reserve Fund. \$5,000 from the unspent 2017 budget will be deposited. The goal is to eventually accumulate a minimum of one year's budget in the Reserve Fund account.
9. The bookkeeper for Swiftsure contacted Shirley and asked that the late finance fees from last year be waved. She reasoned that they were not late on their second payment. However, once Shirley explained the posting of payment per the postmark on the received envelope and the fact that D45 operates under the State of Idaho Statutes for assessment collections, and that per these guidelines we are unable to wave finance fees, the bookkeeper understood and paid the late fees.

d. **Secretary, Bette Gower;**

1. Will posted/published the D45 Balance Sheet as of October 31st in the Mountain Express by the end of December.
2. Posted the Final 2018 Budget to the Website.

7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:

a. **BOARD OF CORRECTIONS:**

No patrons were present for this action.

b. **Water Bank Application for Katja Casson:**

Director Johnson made a motion to approve this water bank application with the 20% holdback. Director Casey seconded. This motion passed unanimously.

Certificate of Action was signed by directors with a 20% hold back.

Secretary Bette Gower will send the PDF copy of this action to Katja Casson.

c. **WaterBank Application for Judy Markel Living Trust:**

Director Johnson made a motion to approve this water bank application with the 20% holdback. Director Casey seconded. This motion passed unanimously.

Certificate of Action was signed by directors with a 20% hold back.

Secretary Bette Gower will send the PDF copy of this action to Greg Sullivan.

8. PUBLIC COMMENT:

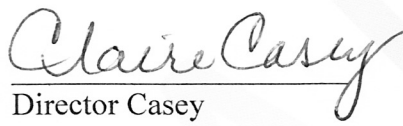
Jim White: Encouraged Shirley Spinelli WRVID #45 Treasurer to revisit the discussion with the district's attorney regarding the money owed by the patron in bankruptcy. He indicated that by his understanding a claim by the district on the bankruptcy for the money owed should be made. Doing nothing did not align with his knowledge of dealing with a bankruptcy. He also asked for clarification regarding the rented storage unit. Ms. Spinelli explained it was for storing the 20 some boxes of WRVID #45 records.

9. SETTING DATE FOR NEXT MEETING: The next meeting will be held on January 16th, 2017 at 6:30 p.m.

10. ADJOURNMENT: Director Johnson motioned to adjourn the meeting at 7:30 p.m. Director Casey seconded the motion. Motion passed.



Director Johnson



Director Casey

Director (open position)