

**MINUTES FOR THE BOARD OF DIRECTORS OF THE
WOOD RIVER VALLEY IRRIGATION DISTRICT #45
December 9th, 2025**

- 1. CALL TO ORDER:** Director Clark called the meeting to order at 6:35 p.m., December 9th, 2025, at the meeting place, Clearwater Landscaping, Kingsbury Lane, Bellevue, ID.
- 2. ROLL CALL TO ESTBLISH QUORUM:** Director Clark and Director Casey were present.
- 3. READING AND CORRECTION OF MINUTES FOR:** Director Clark attested to the meeting minutes for October 21st and November 11th, 2025 was correct. On a motion made by Director Casey, seconded by Director Clark, accepting these meeting minutes was unanimously approved.

4. PUBLIC COMMENT:

BOARD OF CORRECTIONS - no district patrons were in attendance

5. OLD BUSINESS:

a. BOR WaterSMART Grant (Low head Dam Project):

1. There was a Team meeting phone call between BOC, TID, D45, & JUB on Thursday, December 4th 2025. The revised grant was approved from the Idaho Water Resource Board to increase the amount to \$999,900. And of the 30 aging infrastructure grant applications our grant was rated #3 on the list for funds.
2. Now that the government is back on track and open Director Gardner was able to submit the request from the BOR for payment of an Invoice to JUB in the amount of \$37,594.
3. Discussion regarding the Loan recommended to pursue was highlighted. Cindy of JUB is the point person for assisting the district with the application. A follow up call with Justin Ferguson regarding this application is planned for later this week. They need to go over how to structure the application since the BOC cannot be the entity titled on the loan. It has been suggested to have Triangle Irrigation District as the name on the loan for \$220,000 with a 'Memo of Understanding' contracted between TID & WRVID#45 agreeing that D45 is responsible for 14% of the loan funds utilized.

Ms. Spinelli clarified that the money from this loan would sit in the bank unused for as long as possible. Since we have no loan payment line item for repayment, loan payment line item shall be addressed at a later date.

4. JUB is continuing to finish the Drawing Package and hopes to have it ready to issue for Bid in early January. It was stated that because the water district is a governmental agency that TID & WRVID#45 are bound by the state to accept the lowest qualified bid. JUB will assist in reviewing the bids and vetting the contractors.

5. JUB has finished the Permit Applications and submitted them at the end of November 2025 to the federal level and state entities. The last permit to secure will be with the City of Bellevue.

6. John Wright has been interfacing with landowners along the river in order to inform them of the project plans and to address their concerns. The land of Larry Plott should be the primary property owner impacted by needed access. John Wright will work with a local surveyor to stake the property boundaries adjacent to the west river bank.

7. Another Team phone meeting/progress meeting with JUB will occur Thursday, December 18th, 2025 at 2:30 pm.

b. Water master Benefit Package (Draft written Policies):

No Draft prepared at this time.

c. Water master Access Permission letter from Land Owners:

No Draft prepared at this time to review. Water master will continue to work on this letter.

6. REPORTS:

a. Claire Casey, BOC Representative:

1. Director Casey wanted to compliment John Wright for taking the time to escort her around the buried pipeline project from Browning Lane south to the Gardner property and explain the whole project to her and how it benefited patrons. The time taken was around two and a half hours and she was very pleased with all the information extended.

2. Director Casey has purchased the Gift Box and passed the Christmas card around for the staff to sign it.

3. The next BOC meeting will be January 13th, 2026 at 9 am.

b. John Wright, Water Master:

1. He will continue to check with Director Gardner regarding how the Cove Ranch Subdivision canal re-location discussion is progressing. He continues to emphasize that the ditch in its current location was maintenance free and that with their moving of its location any and all maintenance should be understood as the responsibility of the Home Owner's Association in perpetuity.

c. Shirley Spinelli, Treasurer:

1. Several patrons have accessed the website for payments of their assessments.
2. Ms. Spinelli will send Director Clark several address changes so he can update the assessment spreadsheet.
3. She issued copies of current budget sheets.
4. Only two checks for signatures, Treasurer & Secretary.
5. She issued 2025/2026 final financials for directors & Secretary to utilize for yearend.
6. Ms. Spinelli will be in Mexico from December 15th thru 29th.
7. Ms. Spinelli put forth the request to move the meeting up an hour during the winter months.

Director Clark made the motion to move the time of the board meetings be moved to 5:30 pm for the months of January, February, and March. Director Casey seconded. Motion passed.

Director Clark made the motion to allow only one signature on checks during January, February, and March. Director Casey seconded. Motion passed.

d. Bette Gower, Secretary:

1. Asked for permission from the directors to post the Districts yearly financials as required by the State of Idaho under Idaho Code 42-619 . Permission was granted

7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:

a. Cove Ranch Proposed Subdivision will be moving the ditch:

1. Director Gardner sent Director Clark a text early December 9th, 2025 to keep him informed regarding the legal discussions/points moving forward with Cove Ranch attorney and the TID attorney for the maintenance agreement with Cove's re-location of the ditch that currently runs through the proposed development on the Cove Ranch property to a new location along the property lines.

2. Director Gardner indicated that the agreement was moving along well and could be in place by the end of January but no later than February. So far the Cove team has not opposed any of the TID conditions set forth. The Cove Team meets again with the County Commissioners on December 16th, 2025 and has requested a letter from TID prior to this date.

3. A time line for construction of this ditch move will not happen before the contract is completed. It appears that the construction will not occur until the fall of 2026.

8. PUBLIC COMMENT:

9. SETTING DATE FOR NEXT MEETING:

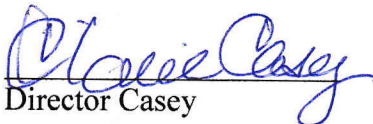
Next meeting will be January 13th, 2026 at 5:30 p.m.

Director Clark informed the board & staff that he would be living in Patagonia from January 6th, 2026 until early April 2026. (3 months) He will utilize calling into meetings.

10. EXECUTIVE SESSION:

11. ADJOURNMENT: Director Casey made the motion to adjourn and Director Clark seconded. Director Clark adjourned the meeting at 7:30 p.m.

Director Clark (Chairman)



Director Casey

Director Berman