

**MINUTES FOR THE BOARD OF DIRECTORS OF THE
WOOD RIVER VALLEY IRRIGATION DISTRICT #45
October 21st, 2025**

1. **CALL TO ORDER:** Director Clark called the meeting to order at 6:35 p.m., October 21st, 2025, at the meeting place, Clearwater Landscaping, Kingsbury Lane, Bellevue, ID.
2. **ROLL CALL TO ESTABLISH QUORUM:** Director Clark, Director Berman and Director Casey were present.

3. READING AND CORRECTION OF MINUTES FOR:

There were no meeting minutes for action.

4. PUBLIC COMMENT:

5. OLD BUSINESS:

a. **BOR WaterSMART Grant (Low head Dam Project):**

1. At the October 20th meeting the finances for the Low Head Dam Project was discussed. Director Clark clarified that when the BOC receives information on the pursued grant expansion at that time the district can move forward with applying for the long term loan.
2. Ms. Spinelli then asked, 'Who would guarantee the long term loan?' Is this action necessary? Where in the BOC budget would the loan payment be itemized? Have the two districts determined how & who would be responsible for these loan payments? The BOC is not the legal owner of the districts land/legal entity for the water district. Ownership is only granted to the two districts listed. (TID & WRVID#45). The two districts will discuss this further with JUB Engineers in order to finalize the loan application process.

b. **Water Bank App. – Russ & Michele Dion:**

1. Director Clark made the motion to accept the water bank application for the Dion's water rights to remain in the water bank another five years. Director Casey seconded the motion. Motion passed unanimously.

c. Water master Access Permission letter from Land Owners:

No Draft prepared at this time to review. Water master will continue to work on this letter.

6. REPORTS:

a. Claire Casey, BOC Representative:

1. No report

b. John Wright, Water Master:

1. Not present, no report

c. Shirley Spinelli, Treasurer:

1. Report on standing of BOC financials:

Contacted BOC Representative Sarah Gardner and asked what money on the 2025 Budget will or will not be used? Ms. Gardner clarified that the following line items and the amounts listed would be spent by the end of October.

MAINTENANCE UPGRADES:

Line B2-A	Howard Preserve	\$1,500
Line B2-B	Glenn Aspen	\$2,500
Line B2-C	Walker's Trees	\$3,000
Line A3-9	Contract Labor	\$9,000
Line B3	Special Projects	\$4,000

All this to cover the tree work on the main canal that transverses the Walker property.

Director Clark made the motion to approve the line item amounts from B2-A, B2-B, A3-9, and B3 into Line item B2-C Walker's Trees to cover the Invoice from Alpine trees for \$20,000. Director Berman seconded the motion, Motion passed.

Will WRVID#45 be doing gifts to Clearwater Landscaping for usage of the building for our meetings? Director Clark made the motion to buy \$150 gift certificates to the Cut Throat Restaurant for the new Owner and the Clearwater Bookkeeper. Director Casey seconded the motion. Motion passed.

2. In the area of collecting interest on a property assessment with late fees. Ms. Spinelli sent the Title Company the calculated assessment bill for an end date of August 25th, 2025. The closing did not occur until September 11th. The bill was paid being short \$2.80 for late fees. Ms. Spinelli is asking for the board to give her permission to adjust the late fee and not pursue payment of the \$2.80. The directors all agreed to the late fee adjustment.

d. Bette Gower, Secretary:

1. No report

7. NEW BUSINESS AND OTHER ITEMS THE BOARD DEEMS PERTINENT:

a. BOC Budget review:

1. Director Clark presented the BOC 2026 Budget:

A1-7	Computer software	Increase	\$2,400
A1-22	Pivot Trak	Increase	\$3,500
TOTAL for A1 Annual Business			\$12,486
A2-1	Water Master Salary	Increase	\$50,000
TOTAL for A2 Annual Labor			\$63,804
TOTAL for A3 General Main.			\$18,000
Maintenance Upgrade & Special Projects			\$10,000

TOTAL 2026 BOC Budget \$104,290

Director Berman made the motion to accept the BOC 2026 Budget. Director Clark seconded the motion. Motion passed unanimously.

Ms. Spinelli put forth several questions regarding the water masters paid leaves and time-off that he has taken and will there be any limitations put forth how much time and when that the water master can take off. She encouraged the Directors to establish a Benefit package with the policies in writing.

b. WRVID#45 Budget review:

1. Director Clark presented the WRVID#45 2026 Budget:

Line item: #1	Insurance	Increase	\$2,650
#4	Legal	Same	\$1,200
#5	Storage Rent	Increase	\$725
#9	Computer Software	Same	\$250
#12	Website	Increase	\$1,200
#16	Workman Comp.	Same	\$300
#20	Advertising	Same	\$250
#22	Bank Charges	Same	\$120
#23	Property Tax	Same	\$10
#24	Misc.	Same	\$500
#25	Reserve Fund	Same	\$2,500

#26 Capital Fund Same \$2,500

2026 TOTAL General Expenses \$26,589

Director Casey made the motion to accept the WRVID#45 2026 Budget at #26,589. Director Clark seconded the motion. Motion passed unanimously.

Director Clark made the motion to make the \$2,500 deposits into the Reserve Fund and Capital Fund by the end of October for the 2025 budget. Director Berman seconded the motion. Motion passed unanimously

8. PUBLIC COMMENT:

9. SETTING DATE FOR NEXT MEETING:


Next regular meeting will be November 11th, 2025 at 6:30 p.m.

10. EXECUTIVE SESSION:

11. ADJOURNMENT:

Director Casey made the motion to adjourn and Director Clark seconded. Director Clark adjourned the meeting at 7:35 p.m.


Director Clark (Chairman)


Director Casey

Director Berman